

Karen Armstrong

Graduate financial analyst

Personal summary

A highly motivated Finance graduate who is able to provide key analytical support to company managers. Ambitious and looking forward to playing a key role in financial decision-making and adding significant value to a business. Experience of budgeting, forecasting and producing monthly financial reports as well as reviewing internal company processes to advise on any improvements which could be made.

Looking to join a company that offers long term career prospects and also a opportunity to study towards CIMA membership.

Academic

Bournemouth 2007 – 2010
BSc (Hons) Accounting and Financial Management Studies 2:1

Bournemouth County College 2005 - 2007
A' Levels
Maths A
English B
Commerce A

Areas of expertise

Analyzing statistics	Financial research	Data analysis
Data manipulation	Portfolio management	Data validation

Career history

Marstons Engineering – Birmingham
GRADUATE FINANCIAL ANALYST April 2010 - Present

Providing financial analysis and information that enables all areas of the company to make appropriate business decisions. Assisting in the development of systems and procedures to improve the quality and efficiency with which management information is produced.

Duties:

- Supporting external auditors in their interim and year end programmes.
- The preparation and delivery of Management Accounts.
- Resource planning.
- Business analysis.
- Monitoring and reviewing company spending.
- Control of merchandise spending.
- Invoicing and purchase order creation and maintenance.
- Supporting development of short and long-term business plans.
- Development of sales, marketing & promotional expenditure forecasts.
- The preparation of month & year end results.
- Sales activity analysis.
- Responsible for inventory and margin analysis and reporting.